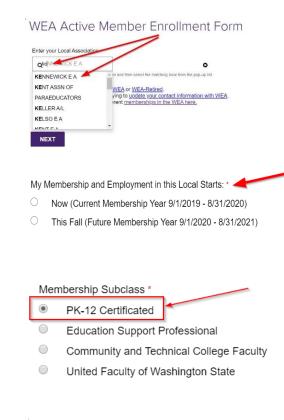
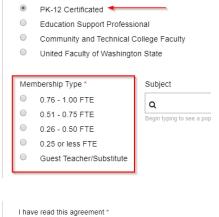
## WEA-Southeast Certificated eJoin User Guide

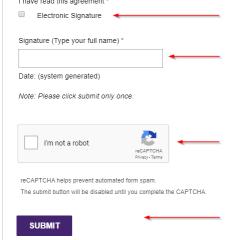
- 1. Follow this link to the eJoin form. JOIN HERE
- 2. Select a local association (See next page for list of districts and the certificated locals associated with each district. This will help you select the correct local from the dropdown). A picklist will be displayed. Please select the EA local. Click "Next." Note: If you are using eJoin from May thru August, you will be prompted to select when your Membership and Employment in the local starts.
- 3. Please complete all contact information and demographics. Note that required fields contain a red asterisk.
- 4. Select Membership Subclass "PK-12 Certificated."
- 5. Select Membership Type based on your contracted FTE. If you do not know this information, please make your best guess. Your selection will be confirmed with the district, and the correct dues will be deducted regardless of your choice!

6. Complete the remaining fields, add your electronic signature, check the "I'm not a Robot" box, and click "submit."





Membership Subclass \*



7. Having troubles? Contact Michelle Joy at <a href="mjoy@washingtonea.org">mjoy@washingtonea.org</a> or Bridget Steen at <a href="mjoy@washingtonea.org">bsteen@washingtonea.org</a>

## **WEA-Southeast Certificated eJoin User Guide**

DISTRICT	CERT LOCAL - NAME IN DROPDOWN - eJoin
Asotin School District	Asotin EA
College Place School District	Walla Walla Valley EA – College Place SD #250
Columbia School District	Columbia EA
Clarkston School District	Clarkston EA
Dayton School District	Columbia County EA - Dayton
Finley School District	Finley EA
Kahlotus School District	Kahlotus EA
Kennewick School District	Kennewick EA
Kiona-Benton School District	Kiona Benton EA
North Franklin School District	North Franklin EA
Othello School District	Othello EA
Pasco School District	Pasco Assn of Educators
Pomeroy School District	Garfield County Teachers Assoc
Prescott School District	Prescott EA
Prosser School District	Prosser EA
Richland School District	Richland EA
Touchet School District	Touchet EA
Waitsburg School District	Waitsburg EA
Walla Walla School District	Walla Walla Valley EA – Walla Walla SD #140
Warden School District	Warden EA